Rapid Response Checklist for Tribal Business/Facility in Response to one or more COVID-19 Positive Employee(s) in the Workplace

Business Name: ________________________________
Date that business/facility was notified of positive case(s): ________________________________

If there is a positive case within your business/facility, the following actions are recommended:

☐ Notify the appropriate authorities, including:
  ☐ Tribal leadership
  ☐ Tribal emergency management
  ☐ State Health Department
  ☐ IHS/other healthcare provider

☐ Consider the following immediate actions:
  ☐ Shut down business operations (if appropriate)
  ☐ Block off areas where the positive employee worked
  ☐ Send employees home who may have been in close proximity to positive employee with quarantine instructions
  ☐ Set up testing (as recommended by DOH or other healthcare professional) for employees that were in close proximity with positive employee
  ☐ If documentation has been kept for contact tracing purposes, contact guests who may have been exposed

☐ Disinfect the workplace/facility after 24 hours and follow guidelines in the following sources:
  ☐ NM COVID-19 Safe Practices for Individuals and Employers handbook¹
  ☐ CDC Guidelines²

¹ NM Department of Health: https://cv.nmhealth.org/covid-safe-practices/
Highly encourage businesses to set up testing for employees, especially those who have had contact with a positive employee.

Disinfect the area after 24 hours in accordance with CDC guidelines, ensure that employees disinfecting the area have necessary Personal Protective Equipment (PPE).

Implement industry-specific employee safety guidance, recommended source:

- **NM COVID-19 Safe Practices for Individuals and Employers** handbook

Develop return to work strategy that includes one of the CDC guidelines listed below.

*(Note: these guidelines were originally directed to healthcare providers and are organized from least stringent to most stringent)*

- **Symptom-based method**, cannot return to work until:
  - At least 3 days (72 hours) have passed *since recovery*, meaning no fever (without the use of fever-reducing medications such as Ibuprofen or Tylenol); **and**
  - Improvement in respiratory symptoms (e.g., cough, shortness of breath); **and**
  - At least 10 days have passed *since symptoms first appeared*

- **Time-based strategy**:
  - You must stay in isolation until 10 days have passed since the date of your first positive COVID-19 test.
  - If you develop symptoms *after* the COVID-19 test, then you will have to switch to the symptom-based method.

- **2 negative tests**, taken 24 hours apart
  - No fever (without the use of fever-reducing medications such as Ibuprofen or Tylenol)
  - Cough and shortness of breath has improved
  - You must have two swab tests performed 24 hours apart with negative results.

**RESOURCES:**


• Return to Work (for Health Care Providers):  

• When You Can be Around Others After You Had or Likely Had COVID-19:  

• CDC FAQ:  

• CDC Print Resources:  
  [https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc](https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc)

• NM Department of Health (NMDOH):  
  [https://cv.nmhealth.org/](https://cv.nmhealth.org/)

• Occupational Safety and Health Administration (OSHA) - Guidance on Preparing Workplaces for COVID-19:  
  [https://www.osha.gov/Publications/OSHA3990.pdf](https://www.osha.gov/Publications/OSHA3990.pdf)

• Environmental Protection Agency (EPA) - Disinfectants for Use Against SARS-CoV-2:  
  [https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19](https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19)

• New Mexico COVID-19 Emergency Supply Sourcing & Manufacturing:  
  [https://www.nmcovid19.org](https://www.nmcovid19.org)