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**New Mexico Aging & Long-Term Services Department
State-Tribal Collaboration Act
Annual FY 2016 Agency Report**

I. EXECUTIVE SUMMARY

The Aging and Long-Term Services Department (ALTSD) has a long-established history of collaborating with New Mexico's Tribes, Pueblos and Nations. The consultation and communication policies and procedures of the ALTSD have created a foundation that fosters an environment of effective communication focusing on the needs of our Native American elders.

The ALTSD Office of Indian Elder Affairs (OIEA) was created in 2004 to oversee the department's services, advocacy and collaboration efforts among New Mexico's Tribes, Pueblos and Nations and their respective health programs. Myles Copeland, the Cabinet Secretary serves as OIEA's Acting Director and works alongside other state health and human services departments to ensure that the needs of our Indian elders are continuously met in a coordinated manner.

The OIEA helps strengthen the capacity to deliver a wide range of programs and services throughout New Mexico for its Indian elders. The ALTSD coordinates its senior services through the New Mexico Indian Area Agency on Aging (IAAA) and the Navajo Area Agency on Aging (NAAA). The IAAA Director reports directly to the Director of the Aging Network Division. Through ardent management initiatives, the ALTSD, the NAAA and the IAAA have worked together to ensure, to the greatest extent possible, that appropriations are being fully utilized to the benefit of New Mexico's Indian elders.

"At the heart of the Aging and Long-Term Services Department's mission is the belief that New Mexico's older adults and adults with disabilities have the right to remain active participants in their communities, to age with respect and dignity, to be protected from abuse, neglect, and exploitation and to have equal access to health care. The Department is a leader in developing programs and building partnerships that support lifelong independence and healthy aging."

- Cabinet Secretary Myles Copeland

II. AGENCY OVERVIEW/BACKGROUND

The ALTSD manages state and federal funds to provide services, including the Aging and Disability Resource Center (ADRC) and the Aging Network. The Department also funds capital outlay projects approved by the legislature and executive for senior center construction, renovation and repair, and to purchase vehicles and large equipment, including commercial kitchen equipment.

The Aging Network describes a constellation of services delivered by the four Area Agencies on Aging (AAAs) comprised of six Planning Service Areas (PSAs). PSA 5 consists of the Navajo Nation within New Mexico and is served by the NAAA. PSA 6 consists of New Mexico's 19 pueblos and two Apache tribes, and is served by the IAAA.

HHS-Tribal Consultation Protocol Document

The ALTSD along with the Department of Health (DOH), the Human Services Department (HSD) and the Children, Youth and Families Department (CYFD) participated in creating an HHS-Tribal Consultation Protocol document, which was considered the policy standard for tribal-state communication and consultation when it was written in 2005. This document was used as a template for most New Mexico state department protocols that exist today.

During 2006 and into 2007, the New Mexico Tribal Governors and HHS Secretaries identified a state-tribal work group to develop written consultation protocols and a process to facilitate direct and indirect government-to-government communication. The year-long process required Tribes and HHS work group members to review the documents with their respective leaders in the spirit of government-to-government consultation and communication.

III. AGENCY EFFORTS TO IMPLEMENT POLICY

In 2007, the ALTSD joined five other state agencies and the 22 Pueblos, Tribes and Nations in adopting the Tribal-State Consultation Protocols. This document defines and acknowledges formal and informal methods for Tribal-State consultation and communication. In 2009, the ALTSD adopted a Tribal Collaboration Protocol, which is based on the prior consultation protocol that was developed by the HHS Departments in 2007.

The ALTSD's goal is to continue to successfully enhance nutritional education, reporting requirements, technical support and program oversight among the programs and services

the Department provides. In collaboration with its IAAA and the NAAA, the ALTSD is working to identify specific additional areas of need within the tribal communities and is meeting with various tribal members and officials to assess their needs.

Each year ALTSD’s Cabinet Secretary and selected staff attend the Tribal Consultation and the round table session, organized by the Indian Affairs Department. In 2016, as in many years, capital outlay constituted the bulk of the comments and questions received by ALTSD from the representatives of the Pueblos, Tribes and Nations during the round table event.

IV. CURRENT AND PLANNED PROGRAMS AND SERVICES

Senior Services

In collaboration with its partners, the ALTSD provided many technical assistance and program initiatives. These enabled better services for Indian elders and are listed below.

Contracts: ALTSD, through the IAAA, awarded 17 contracts to fund senior center operations and services provided in 19 Pueblos, the Jicarilla Apache Nation, and Mescalero Apache lands. Through the Senior Services Bureau (SSB) the Navajo Nation received its contract for FY 16. The contractors and respective contract amounts are:

Acoma Senior Center	\$133,209.00
Cochiti Senior Center	\$130,586.00
Isleta Senior Center	\$111,254.00
Jemez Senior Center	\$130,976.00
Jicarilla Senior Center	\$143,048.00
Laguna Senior Center	\$152,390.00
Navajo Area Agency on Aging	\$1,503,448.00
Mescalero Senior Center	\$115,802.00
Ohkay Owingeh Senior Center	\$126,633.00
San Felipe Senior Center	\$143,884.00
Santa Clara Senior Center	\$170,779.00
Santo Domingo Senior Center	\$134,429.00
Taos Senior Center	\$104,525.00
Tesuque Senior Center	\$ 62,254.00
Zuni Senior Center	\$187,352.00
Five Sandoval Indian Pueblos Council, Inc.	\$185,725.00
Eight Northern Indian Pueblos Council, Inc. Senior Centers	\$233,612.00
TOTAL	\$3,769,906.00

Additionally, ALTSD awarded three FY16 contracts for adult day care services in Pueblos.

Isleta Adult Daycare Center (ADC)	\$75,063.00
Santa Clara ADC	\$100,000.00
Zuni ADC	\$92,321.00
TOTAL	\$ 267,384.00

Zuni Pueblo received two ALTSD contracts for volunteer programs.

Zuni Foster Grandparent Program	\$24,890.00
Zuni Senior Companion Program	\$27,245.00

In order to monitor and provide technical assistance, the Department’s SSB staff conducted a site visit assessment of the Zuni Pueblo Volunteer Programs.

Navajo Nation: The Department’s SSB staff conducted 12 site visits to the Navajo Nation to provide technical assistance to NAAA staff. The SSB Nutritionist and Bureau Chief conducted five senior center assessments and provided 13 training opportunities:

- four in food safety and sanitation,
- one for cooks,
- four fiscal and
- four customer service.

These trainings reached all senior center cooks, drivers and supervisory staff. An additional 26 technical assistance phone consultations were provided to the NAAA. Monthly meetings have been instituted between the Department’s SSB Bureau Chief, NAAA Senior Management and mid-level supervisors to identify, plan and initiate NAAA training needs.

Programs overseen by the NAAA provided:

- 86,550 one-way trips to 1,931 elders;
- 88,030 congregate meals to 3,707 elders; and
- 39,860 home-delivered meals to 830 homebound elders.

Pueblos and Apache Tribes: The SSB Nutritionist has provided technical assistance training, conducted site visits and accompanied the IAAA in conducting assessments on food service, sanitation and safety, purchasing and inventory control, to:

- San Ildefonso (site visit)
- Nambe (IAAA assessment)
- San Ildefonso (IAAA assessment)
- Santa Ana (site visit and training)
- San Ildefonso (technical assistance)
- Santa Ana (IAAA assessment)

IAAA tribal contractors provided:

- 93,693 one-way transportation trips to 1,291 elders;
- 40,237 one-way assisted transportation trips to 455 elders;
- 149,409 congregate meals to 6,689 elders;
- 201,310 home-delivered meals to 2,073 homebound elders;
- 17,570 hours of homemaker services to 254 homebound elders; and
- 38,329 hours of adult day care to 115 elders.

Alzheimer's Disease and Dementia Services

Savvy Caregiver Program: The Alzheimer's Association, New Mexico Chapter; the National Indian Council on Aging (NICOA); the IAAA; and ALTSD's Office of Alzheimer's and Dementia Care continued a collaboration implementing the Savvy Caregiver Program. All four entities are involved in recruiting volunteers and promoting the project. The project requires volunteers from several Pueblos, Tribes and the Navajo Nation to complete four steps to become Savvy Caregiver Trainers.

Representatives of the SSB, the Office of Alzheimer's and Dementia Care and the NAAA met in March 2016 to discuss the Savvy Caregiver Program and other family caregiving activities.

Other Senior Services Collaborations:

The Directors of the IAAA and NAAA serve as members of the State Caregiving/Dementia Plan Leadership Team.

A Caregiver Workshop was held on November 19, 2015 at the Pueblo of Jemez. Information regarding Alzheimer's disease and caregiving was provided by the Alzheimer's Association, NM Chapter,

The Alzheimer's Association, NM Chapter continues to provide state-wide caregiver supportive services including training and education, support groups and a self-directed respite program.

The IAAA and NAAA received information regarding the Alzheimer's Association, New Mexico Chapter's 2016 Professional Conference which was held in March, 2016.

As part of its advocacy for Native American elders, the IAAA worked with the Department of Indian Affairs in planning Indian Day 2016 during the Legislative Session.

The IAAA Director, the Executive Director of the National Indian Council on Aging and a Medical Social Worker from the Administration for Community Living (ACL) Hospital

co-presented as a panel before the New Mexico Legislative Health and Human Services Sub-Committee on the topic *“Long-Term Services and Support in Indian Country”*. IAAA recommended that New Mexico continue to elevate the recognition of high-quality, person-centered care provided by adult day care, home and community-based services and caregiver training and supportive services. And that New Mexicans weave these service types into discussions of active long-term care services and supports, recognizing them as viable early intervention services in the full spectrum of health care.

The IAAA, ALTSD Office of Alzheimer’s & Dementia Care, the National Indian Council on Aging and the Alzheimer’s Association, New Mexico Chapter co-presented at the Inaugural National Conference on Alzheimer’s Disease/Dementia in Native American Communities: Issues, Impact and Next Steps on October 15, 2015 sponsored by the Banner Alzheimer’s Institute in Scottsdale, AZ. The presentation was entitled *“Building Caregiver Confidence Through The Savvy Caregiver Program.”* In the evaluation results, 88% of the respondents reported the speakers’ presentation was effective. One respondent wrote, *“Information was interesting. I wish we could do what they are doing”*.

U.S. Department of Health and Human Services Assistant Secretary Kathleen Greenlee, and Cynthia LaCounte, ACL Director of American Indian/Alaska Native and Hawaiian Programs, visited New Mexico to meet with representatives from the aging network and visit two tribal senior centers. The National Indian Council on Aging hosted a listening session on October 21, 2016, whereby Ms. Greenlee heard about the successes and challenges of providing senior center services in tribal communities. Approximately twenty individuals attended representing tribal governments, senior centers, the ALTSD, and other tribal services.

The IAAA Director was invited by Kun Huang, Ph.D., Professor at UNM School of Public Administration, to present on November 5, 2016, during his Health Policy and Management graduate class. The presentation was entitled, *“American Indian/Alaska Natives and Two Systems of Care.”* The presentation addressed health care for a vulnerable population (namely the American Indian population), federal-tribal relationships, Indian Health Services, health disparities, and social determinants of health, and their impact upon American Indian elders programs and services available through New Mexico tribal senior centers and adult day care centers.

Albuquerque High School Army JROTC student cadets offered their assistance to the IAAA/ALTSD helping in preparing approximately 1,500 outreach bags for distribution at *“SENIOR DAY”* and *“INDIAN DAY”* at the NM Legislative Roundhouse. The IAAA Director conducted three classroom presentations for the student cadets about NM’s aging population, exploring and identifying needs their grandparents might have and about ALTSD/IAAA services. In addition, the IAAA received a donation of five crates of apples and bananas from Quality Fruit and Vegetable Company, which were given to the seniors at *SENIOR DAY AT THE ROUNDHOUSE*.

The IAAA Director was invited to join a panel to address *Health Inequalities in the Tribal Populations* on March 13, 2016, at the 2016 Teaching Prevention Conference, sponsored by the Association for Prevention and Teaching Research held in Albuquerque. The panel included the Director of Native Strong: Healthy Kids, Healthy Futures Program associated with The Notah Begay III (NB3) Foundation. There were approximately 80 individuals in attendance. The presentation included an overview of the American Indian/Alaska Native population, health disparities, social determinants of health, the medicine wheel concept of health, cultural beliefs systems and strategies for teaching prevention and research.

The IAAA, the ALTSD Office of Alzheimer's and Dementia Care, the National Indian Council on Aging and the Alzheimer's Association, New Mexico Chapter, co-presented at the New Mexico Public Health Association Annual Conference on April 13, 2016 held in Las Cruces, NM. The presentation was entitled, *"Launching Evidence-based Caregiver Support Services in Indian Country: NM Tribes Leading the Way."* This presentation provided an overview of the Savvy Caregiver Expanded Project through the lens of caregiving as an important component of the public health agenda.

The IAAA Director presented an overview of IAAA and tribal senior center and adult day care services through the "Program Spotlight" at the Indian Health Services (I.H.S.) Advisory Council on April 20, 2016. This provided an opportunity to inform Albuquerque Area I.H.S. providers about the aging network structure, seek feedback and advise on the IAAA's Health Promotion/Disease Prevention (HP/DP) roll-out plan, and re-emphasize the need for continued or new collaboration among IAAA tribal contractors, I.H.S. and other tribal HP/DP resources. Approximately 13 individuals attended.

The IAAA Director presented at the ALTSD Ombudsmen Statewide Volunteer Training 2016 on May 17, 2016 in Ruidoso, NM. The presentation was entitled, *"Cultural Competency: Working with Tribal Elders."* The presentation covered the following topics: American Indian/Alaska Native population, healthy aging, cultural competency, cultural belief systems and concepts, active partners in health care, and strategies for Ombudsmen. Approximately 50 individuals attended.

The IAAA, the ALTSD Office of Alzheimer's and Dementia Care, the National Indian Council on Aging and the Alzheimer's Association, New Mexico Chapter, co-presented at the Indian Health Services, Public Health Nurse Meeting on June 27, 2016 held in Albuquerque, NM. The presentation was entitled, *"Launching Evidence-based Caregiver Support Services in Indian Country: NM Tribes Leading the Way."* This presentation provided an overview of the Savvy Caregiver Expanded Project and established an opportunity to extend a recruitment pool for Savvy trainers and build on a cross-referral process with the Resources for Enhancing Alzheimer's Caregiver Health caregiver program.

The IAAA also collaborated with the following organizations on an on-going basis:

- Administration on Aging/Administration on Community Living
- National Indian Council on Aging
- New Mexico Indian Council on Aging
- The Alzheimer's Association, New Mexico Chapter
- New Mexico Indian Affairs Department
- New Mexico Senior Olympics, Inc.
- The University of New Mexico, School of Public Administration
- The ALTSD Aging and Disability Resource Center
- New Mexico Department of Health
- New Mexico Alliance of Health Councils
- Indian Health Services

Healthy Aging and Employment

ALTSD also provided funding to support NM Senior Olympics' EnhanceFitness classes in tribal communities. EnhanceFitness is an evidence-based group exercise program designed to help older adults at all levels of fitness become more active, energized, and empowered to sustain independent lives. EnhanceFitness classes are offered in Zuni Pueblo and Isleta Pueblo.

Five Zuni elders have been served this year by the Department's older worker programs. They are enrolled in job training placements, including at the Zuni Senior Center. The program has also placed one older worker with Picuris Pueblo, one at Kewa (Santa Domingo) Pueblo and one working with the Five Sandoval Pueblos. Participants in the older worker programs gain job skills, while enabling non-profit and government organizations to provide additional community service.

Consumer and Elder Rights

The ALTSD's Consumer and Elder Rights Division (CERD) continued to effectively reach out to tribal programs to offer referral, information and assistance for long-term care services through its Aging and Disability Resource Center (ADRC). ADRC staff provided benefits counseling, Medicare Part D assistance, Medicare Savings Programs (MSP) and Low Income Subsidy assistance to Native American consumers in FY16 through its statewide call center and community events. During FY16, CERD community outreach events were hosted by the Acoma Pueblo, Cochiti Pueblo, Isleta Pueblo, Jemez Pueblo, Kewa Pueblo, Laguna Pueblo, Mescalero Apache Tribe, Nambe Pueblo, Ohkay Owingeh Pueblo, Picuris Pueblo, Pojoaque Pueblo, San Felipe Pueblo, San Ildefonso Pueblo, Santa Ana Pueblo, Taos Pueblo, Tesuque Pueblo, Zia Pueblo, the Jicarilla Apache Nation and the Navajo Nation. These outreach events covered Medicare

101, Medicare Preventative, Medicare Fraud and Abuse, Medicare Part D, the ADRC, MSP and Low Income Subsidy Programs.

The Long-Term Care Ombudsman program continues to recruit Native-speaking volunteers in order to provide advocacy services to Native Americans living in long-term care facilities. In FY 16, the Ombudsmen hosted the IAAA Director at their Annual Statewide Volunteer meeting to train Ombudsman Volunteers in Cultural Competency when working with Native American Elders.

The Care Transition Bureau (CTB), is dedicated to advocating, assisting and coordinating services for the Native American community in FY17. CERD's Care Transition Bureau is a statewide program that focuses on assisting residents transitioning from long-term care (nursing and assisted living) facilities back into community settings. The CTB provides individuals with a clear pathway regarding available choices for long-term services and supports for those who would like to return home or to another residential setting in the community. Program staff work with the individual, long-term care facility staff, families, guardians, community service providers and other relevant entities to ensure that transitioning individuals are connected to programs and services to support the greatest level of independence possible in a community setting. The CTB uses a person-centered approach and face-to face assistance.

The CTB also offers short-term assistance to individuals to connect them to programs and services that will help them remain in a community-based setting of their choice. CTB staff serve as advocates and assist individuals to connect with long-term and short-term services and resources. The main purpose is to help consumers identify and understand their needs and to assist them in making informed decisions about appropriate long-term services and support choices in the context of their personal needs, preferences, values and individual circumstances.

Adult Protective Services

Adult Protective Services (APS) does not have jurisdiction on Indian land and refers any reports of abuse, neglect or exploitation involving Native Americans residing on Indian land to the social services office of that jurisdiction. At the time of a referral, APS also offers to collaborate regarding the investigation. In order for APS to investigate, the leadership of the pueblo or tribe must grant permission. Four of APS's five regions reported specific collaboration with New Mexico Pueblos, Tribes and the Navajo Nation in FY '16.

APS NE Region:

In Rio Arriba County APS made contact with both the Santa Clara and Ohkay Owingeh Pueblos to initiate communication and the Pueblos' workers were invited to participate in multi-disciplinary teams. The two Pueblos work on mutual cases together. In Santa Fe County, APS is working together with San Idelfonso Pueblo on mutual cases.

APS NW Region:

This region continues to provide non-jurisdictional reports to the Tribal Social Services of the Navajo Nation. In FY 2016 approximately 298 reports were sent to them. APS continues to work with the Nation on mutual cases where an alleged victim resides off the reservation.

APS SW Region:

Plans are being implemented to meet with Mescalero social services.

APS Metro Region:

APS collaborated with Isleta Pueblo and the Jicarilla Apache Tribe regarding mutual cases.

Capital Outlay

The Aging and Long-Term Services Department Capital Projects Bureau (CPB) coordinates the funding and administration of capital projects for aging network providers statewide. Projects include those awarded to local and tribal governments for facility renovation, improvement and construction. The purchase of vehicles and large equipment, especially commercial kitchen equipment, is also funded.

In FY16, PSA 5, served by the NAAA, had 46 active capital outlay projects with appropriations totaling \$7,823,470. The 2016 Severance Tax Bond provided \$124,000 for one new project.

In FY2016, the IAAA had 50 active capital outlay projects in PSA 6 with an appropriation amount totaling \$4,837,490.

CPB staff work closely with the AAAs, aging network providers, and local and tribal governments to prepare an annual capital outlay legislative request for senior center facilities. The application criteria require a detailed description of the need for a proposed project and address planning necessary to undertake it. The applicant must show that a project is feasible and ready to proceed. Local government bodies implementing capital projects must participate in the State's Infrastructure Capital Improvement Plan and submit a plan annually. Compliance with Executive Order 2013-006 (establishing uniform funding criteria and grants management) is also a requirement.

Extensive training and technical assistance is available for applicants. Six training sessions were offered in FY16; staff from all of New Mexico's pueblos, tribes and nations participated. The curriculum provides instruction on properly completing an application and utilizing asset management to better plan and anticipate capital needs. Asset management teaches senior center staff to maintain service while achieving optimal life cycle cost and to prioritize limited dollars for maximum impact. Asset management enables data driven decisions regarding operating, maintaining, repairing, rehabilitating, and replacing assets. Five core components of asset management are presented: the current state of the assets, the level of service, the criticality of need, life-cycle costing, and long-term funding. Asset management requires continuous evaluation of senior facilities and protects the health, safety and well-being of our seniors.

V. TRAINING AND EMPLOYEE NOTIFICATION

The Department offers two Aging Network Training events each year, designed to educate and inform aging network providers statewide. This year, representatives from the following pueblos, tribes, nations and tribal programs participated in Aging Network Training: Acoma Pueblo, Cochiti Pueblo, Isleta Pueblo, Jemez Pueblo, the Jicarilla Apache Nation, Laguna Pueblo, the Mescalero Apache Tribe, the Navajo Nation, Santo Domingo Pueblo, Pojoaque Pueblo, Santa Ana Pueblo, Santa Clara Pueblo, San Felipe Pueblo, Nambe Pueblo, Taos Pueblo, Tesuque Pueblo, Zuni Pueblo, Zia Pueblo, the IAAA, the NAAA, and the National Indian Council on Aging.

ALTSD's New Mexico Conference on Aging offers older adults, caregivers, and the professionals who work with them a chance to learn and have fun in an environment that supports independence and dignity. Drawing approximately 1500 people annually, this is one of the few conferences attended by both older adults and professionals. Conference attendance is reflective of New Mexico's ethnic and cultural diversity. Attendees of the August 2015 conference included consumers and staff from Cochiti Pueblo, Isleta Pueblo, Jemez Pueblo, the Mescalero Apache Tribe, Nambe Pueblo, Santa Clara Pueblo, the Navajo Nation, Picuris Pueblo, Pojoaque Pueblo, San Felipe Pueblo, San Ildefonso Pueblo, Sandia Pueblo, Santa Ana Pueblo, Santo Domingo Pueblo, Taos Pueblo, Tesuque Pueblo, Zia Pueblo, Zuni Pueblo, and the IAAA.

The IAAA conducted, or collaborated in, several training events in 2016. These included:

- Three contractors' meetings, including training and technical assistance, conducted by the IAAA in September, December, and May.
- Four Social Assistance Management System (SAMS) database trainings for IAAA providers
- Two SAMS Refresher Trainings for providers
- Seven IAAA SAMS Monthly User Group Meetings for technical assistance and database updates

- Three trainings surveying the Older Americans Act, the ALTSD, the IAAA and the structure of the Aging Network held at the following locations:
 - Sandia Pueblo Senior Center
 - Five Sandoval Indian Pueblos, Inc.
 - Santa Clara Pueblo Senior Center

All ALTSD senior managers are required to participate in the State Personal Office cultural sensitivity training. In addition, mid-level managers and supervisors are strongly encouraged to attend, especially those working directly with tribal communities.

VI. KEY NAMES AND CONTACT INFORMATION

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